



ALPHA COLLEGE OF AUSTRALIA

DEFERRAL APPLICATION FORM

About this form

This form is to be used when making an application to defer your enrolment on the grounds of compassionate or compelling circumstances.

Deferring the studies means that the students are requesting to postpone the commencement of a course. If you have already commenced your course and wish to suspend your studies, you will be required to complete a Suspension Application Form.

Student details

Given name/s	
Surname	
Phone number/s	
Email address	

Reason for deferral

Please briefly describe the reason you have decided to defer your studies. Attach all supporting documentation to accompany your request for deferral (Please note the College may request further documents if evidence provided is insufficient). *

Please specify the date you would like to defer your studies to.



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Disclaimer

<input type="checkbox"/> I understand that this application may impact my Confirmation of Enrolment.	
<input type="checkbox"/> I understand that changes on my CoE will be reported to the Department of Home Affairs.	
<input type="checkbox"/> I am informed to seek advice from Immigration on the potential impact on my student visa if necessary.	
Name	
Signature	
Date	

Office Use Only

<input type="checkbox"/> Approved <input type="checkbox"/> Refused	
Reasons for approving or refusing the request:	
Actioned on:	
Student advised on:	
<input type="checkbox"/> If application is approved, DET has been notified via PRISMS	
<input type="checkbox"/> Updated RTO Manager with any changes to enrolment	
RTO Manager Signature	Date
Accountant Signature	Date
PRISMS Officer Signature	Date
Admissions Officer Signature	Date

DEFERRAL APPLICATION FORM V1.0